



Dear Prospective Vendor,

It is our pleasure to invite you to join us at the 40th Annual Amory Railroad Festival which will be held in Amory, Mississippi April 12th – 15th, 2018. The Amory Railroad Festival has been named as one of the Southeast Region's top events. With a premier carnival, food court, car show, multiple entertainment stages featuring national acts, and kid's activities the festival has something to offer everyone and attracts visitors from throughout the southeastern United States.

The Frisco Market is a unique and vital part of the Amory Railroad Festival. The market features arts and crafts from some of the finest crafters in the region, as well as, antiques, professionally packaged foods, imports, jewelry, clothing and lawn and garden items. As a vendor, you will benefit from widespread advertising in local, regional, statewide, and national media.

The Amory Railroad Festival Committee is working to make the Frisco Market one of the premier festival markets in the southeast. Part of our commitment to you includes a more convenient and user-friendly application process. Application, including credit/debit card payment, can now be accomplished by visiting our website, amoryrailroadfestival.com (click on the Frisco Market logo). We realize that not all of our prospective vendors have access to computers. If that is the case for you, simple directions can be found on the attached "Guidelines" flyer. If you are paying by check, just complete the application online and mail your check and completed application to the Amory Railroad Festival, Post Office **Box 131**, Amory, MS 38821. Please remember, the booth assignments are made on a first come, first serve basis and applications submitted online will reach us much more expediently.

NO VEHICLES WILL BE ALLOWED ON MAIN STREET AFTER THURSDAY AT 4:00 P.M. FOR CHECK IN!!

The application fee for those registering after March 16th is \$200.00 (Plus a \$50.00 Electric Fee if Applicable).

Please review the attached "Guidelines" flyer for more information. We hope to see you at the festival! **Please be advised that a \$50 CASH Deposit will be due at check in when you pick up your packet. This \$50 will be given back to you at Check out when you turn in your Tax forms and your area is checked for Clean up!**

Sincerely,
The Amory Railroad Festival Committee

The 40th Annual Amory Railroad Festival

Frisco Market

Thursday – Sunday, April 12th – 15th

Exhibits

- Location – The Frisco Market will once again be located curbside along Main Street.
- Size – Booth spaces will be 12'x12' (Multiple booth spaces may be purchased).
- Electricity – Electricity is available. An additional fee of \$50.00 must be included with your application if you require access to electricity. This fee will cover the entire festival.
- Special Considerations – Please note that streets have a downward slant. You will be responsible for ensuring the accessibility and functionality of your booth.
- Exhibitors must maintain only exhibits described on their application.
- The Amory Railroad Festival reserves the right to reject **any application**.

Booth Reservations

- Reservations – Application is available at http://amoryrailroadfestival.com/frisco_market.html. Simply visit our website at amoryrailroadfestival.com and click on Frisco Market. Paper applications may be requested by calling 1st call- 662-646-0413 (please leave a message and someone will be back with you ASAP) 662-315-5771 **WE ASK TO PLEASE CONTACT US VIA MESSENGER THROUGH FACEBOOK FIRST, for a faster response.**
- Cost – \$180.00 (Plus Electric Fee if Applicable) IF reservation is received prior to March 16, 2018. Reservation fees made after March 16th will be \$200.00 (Plus Electric Fee if Applicable).
- Payment – Credit/Debit Cards are accepted online. Checks are accepted but must be mailed in with COMPLETED application (Application may be printed from website or requested as stated above).
- Booth Selection – All booth locations are assigned on a first come-first serve basis and selections are made at the sole discretion of the Amory Railroad Festival.

Check-In/Set-Up

- Vendors must check in at the Amory Railroad Festival Information Booth prior to setting up. The booth will be located near the stage on First Street. **At check-in you will pay a \$50 Cash ONLY deposit that will be returned after your area is checked at your departure.**
- Check-In/Set-Up Times – Railroad Festival personnel will be available for check-in on Thursday from 8:00 A.M. – 4:00 P.M. and Friday from 7:00 A.M. – 10: A.M. Participants wishing to set-up after 10:00 A.M. on Friday must make arrangements with the Railroad Festival committee. We apologize for the inconvenience; however, the purpose of this arrangements is to insure the safety of Amory Railroad Festival patrons. **NO VEHICLES WILL BE ALLOWED ON MAIN STREET AFTER THURSDAY AT 4:00 P.M.!**

Check-Out/Breakdown Exhibitors

- Vendors will be required to submit Mississippi Sales Tax forms and payment prior to leaving. This is a Mississippi State Tax Commission mandate. Your names and addresses will be reported as participants. The exhibitors/Vendors will be responsible for cleaning their area before leaving. The area must be free from any trash, boxes or blocks, in order to receive your \$50 deposit. Due to safety concerns, you must refrain from breaking down until after evening entertainment on Saturday. Breakdown cannot start no earlier than 10 P.M. Saturday Night. Breakdown will not be permitted between the hours of 12:00 – 3:00 P.M. on Sunday.

Participants not willing to follow the above guidelines will be asked to leave without refund.